



# **FORWARD PLAN**

**9 May 2022 - 11 September 2022**

**Produced By:**

**Democratic Services  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 09/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Regular update on routine procurements and approval of ICT procurement over £250k

**Description:** Purpose of Report: To present a regular update on routine procurements as laid down in the council's contract procedure rules:

“7.7 - Where the aggregate contract value (including any extension) is between £250,000 and less than £500,000 then the decision to enter the contract requires the approval of an Executive Member or the Executive unless the procurement is treated as Routine as defined in clause 7.9.

7.8 - Where the aggregate contract value (including any extension) is £500,000 or more the decision will be regarded as a Key Decision unless the Chief Finance Officer acting in consultation with the Monitoring Officer has approved the procurement as Routine.

7.9 - A Routine procurement is any arrangement that represents a low commercial and legal risk to the Council and relates to procurement of goods, services or works with a clearly defined specification and that clearly relate to the routine day to day operation of the Council. Routine procurements will be limited to items such as utilities, insurance or stationery. Where Officers consider a procurement process may be Routine, they are required to liaise with Commercial Procurement who will advise on the relevant paperwork to be submitted to the Chief Finance Officer. Authorisation to treat a procurement as Routine must be sought before the procurement process commences. A Director may enter a Contract where the procurement has been treated as Routine. An updated register of routine procurement must be presented regularly to the Executive Member for Finance and Performance.”

The Executive Member will be asked to note the routine procurements and approve any non routine ICT procurements planned over £250k to £500k.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Chief Operating Officer

**Contact Details:**

Debbie Mitchell, Chief Finance Officer, Pauline Stuchfield,  
Director of Customer & Communities

debbie.mitchell@york.gov.uk, pauline.stuchfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

None as statutory responsibility sits with the Chief Finance Officer

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 09/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Household Support Fund April 22 – September 22

**Description:** Purpose of Report: To approve the council's scheme for the new Household Support Fund announced in the Spring Statement.

The Executive Member will be asked to approve the new scheme in consultation with the Executive Member for Housing and Safer Neighbourhoods.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

David Walker

david.walker@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

The decision is in consultation with the Executive Member for Housing and Safer Neighbourhoods. This is a new scheme but also an continuation of an existing scheme on which there has been ongoing consultation with third sector partners.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 11/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Climate Change Action Plan

**Description:** Purpose of Report: This is the first draft of the Climate Change Action Plan.

The Executive Member will be asked to approve the Climate Change Action Plan and make any comments.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Director of Governance

**Contact Details:** Shaun Gibbons

shaun.gibbons@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 17/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of results from the consultation about Parking restrictions in relation to Cavendish Grove, Tranby Avenue and Moore Avenue/Osbaldwick Lane junction

**Description:** Purpose of Report: The report will consider the objections raised to the proposed 'No Waiting at any Time' Restrictions proposed for Cavendish Grove, Tranby Avenue and Moore Avenue/Osbaldwick Lane junction and offer an Officer Recommendation for the outcome.

The Executive Member will be asked to consider the objections and decide on the extent of proposed 'No Waiting at any time' restrictions for Cavendish Grove, Tranby Avenue and Moore Avenue/Osbaldwick Lane junction.

**Wards Affected:** Hull Road Ward; Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Advertisement on affected streets and in a local Newspaper and all residents of properties adjacent to the proposed areas of restriction, Ward Cllrs and Parish Councils were asked to comment on the Consultation.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 17/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Stadium Parking impact – Huntington Area

**Description:** Purpose of Report: The Report outlines the views of residents in the Huntington area on the impacts of match day parking on nearby residential streets.

What will the reports ask the Executive Member to do: To consider the representations received from residents and outline a proposal for future actions to help reduce the impact of match day parking on nearby streets.

**Wards Affected:** Huntington and New Earswick Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Residents and Ward Councillors in Huntington were consulted on their views on the impact of match day parking in residential area following emails complaining about parking issues on certain streets on match days.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 17/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** PROW – Copmanthorpe Level Crossing Closure, proposed diversion of Public Footpath Copmanthorpe No2

**Description:** Purpose of Report: Network Rail are proposing to close the current level crossing in Copmanthorpe that carries Public Footpath, Copmanthorpe No 2 and 'divert' the footpath across a new stepped bridge which will be installed at the Beckett's Crossing site to the north of the current crossing. The level crossing is to be closed due to Network Rail's plans to increase both the speed and the number of trains in service across all 4 lines, which will create an increased safety risk to users of the footpath. Network Rail have submitted an application under s119A of the Highways Act 1980 to enable the above to take place. The report will include a EqIA to assess the proposal in the context of the Council's responsibilities under the Equalities Act 2010 and the Human Rights Act 1998.

The Executive Member will be asked to make a decision to either support the application and proceed to make the necessary order(s) to affect the requested diversion, or refuse it.

**Wards Affected:** Copmanthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Alison Newbould  
alison.newbould@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Extensive consultation has been carried out by Network Rail in regard to their preferred options for diverting the footpath. If approval is given to proceed with the Network Rail's diversion application, the making of the order(s) will trigger statutory consultation on the proposal.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 17/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Piccadilly city living neighbourhood – Highway changes

**Description:** Purpose of Report: to present options for highway changes to be implemented on Piccadilly to deliver the Castle Gateway Masterplan's vision, which was approved by the Council's Executive in April 2018.

The Executive Member will be asked to select an option for implementation and approve the changes and/or additional work associated with the option selected. Consider the additional information required before any further changes to be considered.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Consultation on potential changes to Piccadilly was undertaken as part of the wider Castle Gateway project (<https://mycastlegateway.org/>), which includes Fossgate, Walmgate, Piccadilly, Foss Basin, Castle area, and Eye of York. The Castle Gateway project used a long-term conversation approach to consultation.

**Consultees:**

### Background Documents:

#### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 17/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of representations received to the advertised R30

extended Residents Priority Parking scheme for East Parade

**Description:** Purpose of Report: To ask the Executive Member for Transport to consider the representations received following a consultation on a proposed extended scheme to include East Parade.

The Executive Member will be asked to consider objections received from residents and determine whether to uphold objections.

**Wards Affected:** Heworth Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Annemarie Howarth

annemarie.howarth@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation documents were posted to all residents within the proposed area. Details also provided to nearby properties who were originally consulted but not included within the proposed extended area.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 19/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Space Protection Order for Union Terrace/Clarence Street, York

**Description:** Purpose of Report: The purpose of this report is to consider the responses from the recent consultation process and determine whether to introduce a Public Space Protection Order (PSPO) for Union Terrace / Clarence Street.

The Executive Member will be asked to approve the recommendation to introduce a PSPO for Union Terrace / Clarence Street.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Paul Morrison, Contracts Manager - Acomb Team

paul.morrison@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Survey for the wider community. And Residents Associations and other local groups have been advised to complete the surveys. NYP have been consulted and Ward Cllrs will be consulted.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 19/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Space Protection Order for York City Centre

**Description:** Purpose of Report: The purpose of this report is to consider the responses from the recent consultation process and determine whether to introduce a Public Space Protection Order (PSPO) for York City Centre.

The Executive Member will be asked to approve the recommendation to introduce a PSPO for York City Centre.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Jane Mowat, Head of Community Safety

jane.mowat@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Survey for the wider community. And Residents Associations and other local groups have been advised to complete the surveys. NYP have been consulted and Ward Cllrs will be consulted.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/05/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** School Holiday Food Scrutiny Review

**Description:** Purpose of Report: To make recommendations to Executive regarding the effectiveness, impact and funding of the free school meal voucher scheme alongside other grassroots community based provision and other schemes to address food poverty impacts.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield  
**Lead Member:** Executive Member for Health and Adult Social Care, Executive Member for Housing & Safer Neighbourhoods, Executive Member for Finance and Performance

**Deadline for Report:** 05/05/22

**Lead Director:** Director of Customer & Communities

**Contact Details:** Pauline Stuchfield, Director of Customer & Communities

pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Task Group engagement through scrutiny as part of review.  
Consultees: As determined by the Scrutiny Task Group

### Consultees:

**Background Documents:** School Holiday Food Scrutiny Review

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/05/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Scrutiny Review into Community Hubs

**Description:** Purpose of Report: To report to Executive the findings of the Scrutiny Review into Community Hubs.

**Wards Affected:** All Wards

**Report Writer:** Jane Meller                      **Deadline for Report:** 05/05/22

**Lead Member:** Executive Member for Culture, Leisure and Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Jane Meller, Democracy Officer

jane.meller@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required                      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

#### Process:

#### Consultees:

**Background Documents:** Scrutiny Review into Community Hubs

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 24/05/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:** 07/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Investment Plan Multiply

**Description:** Purpose of Report: The authority has received £0.8m of funding for the 'multiply' initiative which aims to see local areas invest in meaningful participation that boosts people's ability to use maths in their daily life, at home and work – and enable adults to achieve formal qualification that can open doors for them (such as into a job, progression in a job, or progression to further study). This funding is received over a three year period and an investment plan requires approval before submission to the Department for Education by 30 June 2022.

The Executive Member will be asked on whether investment proposal meets the aims of the funding and best reflects the needs of City of York.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure and Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Paul Cliff  
paul.cliff@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** The plan is to submit a joint investment plan with North Yorkshire. The investment plan (template not yet produced by DfE) requires an understanding of the need for numeracy support and to ensure that programmes do not displace or replicate currently funded provision. The North York strategy and performance team are conducting research and we have produced a survey sent to all providers to ascertain areas to develop, this was dispatched 3rd May 2022.  
Aim to consult with customer service groups and with citizen's panels in North Yorkshire.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 08/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Household Waste Recycling Centre and treatment of 'DIY waste' Consultation

**Description:** Purpose of Report: The purpose of the report is to agree a response from City of York Council (CYC) on a consultation by DEFRA regarding the Household Waste Recycling Centres (HWRC's) and the treatment of 'DIY waste'. The consultation closes on 4 July 2022.

The Executive Member will be asked to consider the information presented in the report and note the content of the report. The Executive Member will also be asked to endorse the CYC response to the consultation document so that we comply with Government timetable for submitting a response.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Place

**Contact Details:** Ben Grabham, Head of Environment

ben.grabham@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 08/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Air Quality Annual Status Report and Air Quality Monitoring Review

**Description:** Purpose of Report: The report details the latest air quality monitoring results and progress on achieving measures in York's current Air Quality Action Plan (AQAP3) to deliver further improvements.

The Executive Member will be asked to note the progress made towards achieving the air quality objectives and upgrade our air quality monitoring network to ensure compliance with the Environment Act (2021) and DEFRA's Local Air Quality Management (LAQM) requirements and approve a project to refurbish the monitoring stations.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Place

**Contact Details:** Mike Southcombe

mike.southcombe@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** By publishing this paper in advance of its submission to DEFRA allows public scrutiny.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)

**Description:** Purpose of Report: The report provides an update on the city-wide, statutory consultation undertaken in 2021 on the potential designation of targeted Additional Licensing Scheme for HMOs with 3 or 4 occupants within the wards of Hull Road, Guildhall, Clifton, Fishergate, Heworth, Micklegate, Osbaldwick & Derwent, and Fulford & Heslington and set forward options to determine whether to designate an additional licensing scheme.

The Executive will be asked to determine whether to designate an additional HMO licensing scheme.

Decision due date for Executive changed from 19/05/2022 to 16/06/2022. Reason: Officers are still awaiting the report which analysis the data from the two consultation exercises and therefore unable to present the report for the May meeting.

**Wards Affected:** Clifton Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Micklegate Ward; Osbaldwick and Derwent Ward

**Report Writer:** Ruth Abbott, Michael Jones

**Deadline for Report:** 06/06/22

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Ruth Abbott, Michael Jones, Head of Housing Delivery and Asset Management

ruth.abbott@york.gov.uk, michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or

greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Formal City wide Public Consultation with online survey and stakeholder meetings

**Consultees:**

**Background Documents:** Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 25/07/22



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme 2021/22 Outturn

**Description:** Purpose of Report: To provide Members with the outturn position on the capital programme.

Members are asked to note the outturn, recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 06/06/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme 2021/22 outturn

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 25/07/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management & Prudential Indicators 2021/22 Outturn

**Description:** Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 06/06/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management & Prudential Indicators 2021/22 outturn

### Call-In

If this item is called-in, it will be considered by the      25/07/22  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & Performance 2021/22 Outturn

**Description:** Purpose of Report: To provide Members with the year-end position on both finance and performance. Members are asked to note the report.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 06/06/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance 2021/22 outturn

### Call-In

If this item is called-in, it will be considered by the      25/07/22  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 28/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Planning Enforcement Update

**Description:** Purpose of Report: To update the Executive Member with regard to enforcement cases being processed including notices served and to outline future potential changes to the enforcement policy.

The Executive Member will be asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Rob Harrison, Becky Eades, Head of Planning and Development Services

rob.harrison@york.gov.uk, becky.eades@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant officers and members.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

25/07/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 28/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economic Strategy and Economic Partnership

**Description:** Purpose of Report: The report will set out the draft York Economic Strategy 2022-2030, building on the agreed themes of:

- A greener economy
- A global city
- Creating the right conditions for sustainable growth
- A thriving local workforce
- An inclusive economy powered by good business

It will also propose arrangements for a new York Economic Partnership including draft terms of reference.

The Executive Member will be asked to approve the draft Economic Strategy and proposals for establishing the Economic Partnership so that they can be the subject of public consultation and Council Scrutiny prior to submission of the final strategy to Executive in the autumn.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Considered multiple times by Economy and Place Scrutiny and Climate Change Scrutiny, and previous drafts presented through the Executive Member's EMDS. Strategy based on public engagement through Our Big Conversation process.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

25/07/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 19/07/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Directorate of Place 2022/23 Transport Capital Programme – Consolidated Report

**Description:** Purpose of Report: Addition of carryover funding from 2021/22 into the 2022/23 Transport Capital Programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member is asked to approve the carryover schemes and funding from the 2021/22 capital programme, and amend the current budget for the 2022/23 capital programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Not Applicable.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 26/07/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22